



PO Box 7903  
Overland Park, KS 66207

### INSPECTION REPORT

PRO NO.
PRO DATE

Service Center	Date Goods Delivered	Date Inspection Req.	Date of Inspection
Shipper	Origin		
Consignee	Destination		

#### GENERAL INFORMATION

Were containers available for inspection?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Did container show outward evidence of loss or damage?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, describe condition of container.
Is there evidence of prior transportation?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, please explain.		
Have goods been moved from delivery point?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, please explain.		
Were lost or damaged goods shipped at released value?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, give weight of lost or damaged items:		

#### PACKAGING INFORMATION

Type of container:	<input type="checkbox"/> Box <input type="checkbox"/> Crate <input type="checkbox"/> Pallet <input type="checkbox"/> Roll <input type="checkbox"/> Other (Specify)	<input type="checkbox"/> New <input type="checkbox"/> Used				
Construction of container:	<input type="checkbox"/> Wood <input type="checkbox"/> Fiberboard <input type="checkbox"/> Corrugated <input type="checkbox"/> Single Wall <input type="checkbox"/> Double Wall <input type="checkbox"/> Other					
Inner Packaging:	<input type="checkbox"/> Corrugated <input type="checkbox"/> Liners <input type="checkbox"/> Slotted Partitions <input type="checkbox"/> Corner Posts <input type="checkbox"/> Excelsior Paper <input type="checkbox"/> None <input type="checkbox"/> Other					
Markings:	<input type="checkbox"/> Directional <input type="checkbox"/> Fragile <input type="checkbox"/> Glass <input type="checkbox"/> Handle With Care <input type="checkbox"/> Freezable <input type="checkbox"/> None <input type="checkbox"/> Other					
Closure Information:	<input type="checkbox"/> Glued <input type="checkbox"/> Stapled <input type="checkbox"/> Taped <input type="checkbox"/> Banded <input type="checkbox"/> Nailed <input type="checkbox"/> Other					
Gross Weight	lb	Burst Test	PSI	Dimensions: Height	Width	Depth

#### RECEIVING FACILITIES

<input type="checkbox"/> Sidewalk level <input type="checkbox"/> Tailgate level Other	<input type="checkbox"/> Handtruck <input type="checkbox"/> Forklift <input type="checkbox"/> Conveyor Other
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#### DESCRIPTION OF DAMAGE

Product	Value \$
Serial No.	
Model No., etc.	

	SKETCH/DIAGRAM OF DAMAGE

#### SALVAGE/REPAIRS

Are repairs feasible?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> By consignee <input type="checkbox"/> By shipper	Estimated cost of repairs \$
Would consignee accept allowance and keep "As-Is"? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how much? \$		

#### SIGNATURES

Person signing below acknowledges having read this report and agrees that the information contained therein is factual to the best of the endorser's knowledge.

CONSIGNEE REPRESENTATIVE

INSPECTOR

**THIS IS NOT A CLAIM! SEE NEXT PAGE FOR CLAIM FILING INSTRUCTIONS**

The following provisions of the Bill of Lading and National Motor Freight Classification are furnished to assist claimant in determining:

- (1) When to file claim
- (2) With whom claim must be filed
- (3) How to file claim
- (4) Salvage disposition

### BILL OF LADING CONTRACT TERMS AND CONDITIONS

#### SECTION 2B

As a condition precedent to recovery, claims must be filed in writing with the receiving or delivering carrier, or carrier issuing this bill of lading, or carrier on whose line the loss, damage, injury, or delay occurred, *carrier in possession of the property when the loss, damage, injury, or delay occurred*, within nine months after delivery of the property (or, in the case of export traffic, within the nine months after delivery at port of export) or, in case of failure to make delivery, then within nine months after a reasonable time for delivery has elapsed; and suits shall be instituted against any carrier only within two years and one day from the day when notice in writing is given by the carrier to the claimant that the carrier has disallowed the claim or any part or parts thereof specified in the notice. Where claims are not filed or suits are not instituted thereon in accordance with the foregoing provisions, no carrier hereunder shall be liable, and such claims will not be paid.

**NOTE: Shipments originating in Canada are subject to the Canadian Bill of Lading Contract terms and conditions.**

#### Canadian Bill of Lading: Conditions of Carriage

##### Notice of Claim

- (a) No carrier is liable for loss, damage, or delay to any goods carried under the bill of lading notice thereof setting out particulars of the origin, destination and date of shipment of the goods and the estimated amount claimed in respect of such loss, damage or delay is given in writing to the originating carrier or the delivering carrier with sixty (60) after delivery of the goods, or, in the case of failure to make delivery, within nine (9) months from the date of shipment.
- (b) The final statement of the claim must be filed within nine (9) months from the date of shipment together with a copy of the paid freight bill.

### NATIONAL MOTOR FREIGHT CLASSIFICATION

300105	CLAIM FILING
	<p>(a) Claims in writing required. A claim for loss or damage to baggage or for loss, damage, injury, or delay to cargo will not be voluntarily paid by a carrier unless filed in writing, as provided in subparagraph (b) below, with the receiving or delivering carrier, or carrier issuing the bill of lading, receipt, ticket, or baggage check, or carrier on whose line the alleged loss, damage, injury, or delay occurred, within the specified time limits applicable thereto and as otherwise may be required by law, the terms of the bill of lading or other contract of carriage, and all tariff provisions applicable thereto.</p> <p>(b) Minimum filing requirements. A communication in writing from a claimant, filed with a proper carrier within the time limits specified in the bill of lading or contract of carriage or transportation, and (1) containing facts sufficient to identify the baggage or shipment (or shipments) of property involved, (2) asserting liability for alleged loss, damage, injury, or delay, and (3) making claim for the payment of a specified or determinable amount of money, will be considered as sufficient compliance with the provisions for filing claims embraced in the bill of lading or other contract of carriage.</p> <p>(c) Bad order reports, appraisal report of damage, notations of exceptions on freight bills or other documents, inspection reports issued by carrier inspectors or inspection agencies, tracers or inspection requests do not comply with claim filing requirements.</p>
300150	SALVAGE RETENTION
	<p>When visible or open damage to a shipment has been established by notation having been given at time of delivery or concealed damage established by inspection report, it is the duty of the consignee to retain damaged merchandise and shipping container until carrier desires to take possession of merchandise as salvage. If record conclusively reflects carrier liability, carrier will take possession of the damaged merchandise as soon as possible and in any event, within thirty (30) days from the date shipment was noted damaged on carrier delivery receipt or from date of inspection report, if damage was concealed. If carrier does not take possession of the damaged merchandise within the time prescribed above, consignee must contact delivering carrier and request removal of goods from his premises within fifteen (15) days from the date of such communication. The above applies only when the carrier and consignee agree that the carrier will handle disposition of the salvage, and does not in any manner affect the legal duty that the consignee, when there is a substantial value, must accept and handle it in such manner as to mitigate the carrier's loss as much as possible. If there is doubt of carrier liability, the carrier will so advise consignee, in which event the consignee may hold the merchandise until liability of carrier is determined, or may dispose of it so as to mitigate the damage, and may file claim for such damage. Carrier will remove the damaged goods within the fifteen (15) day period or advise consignee that carrier liability is in doubt and that damaged merchandise is to be retained by the consignee until carrier has completed investigation of claim.</p>
300155	PRIOR TRANSPORTATION
	<p>If concealed damage inspection report covers merchandise which has had prior transportation movement, consignee is required to assist carrier in determining if shipment was opened and inspected by shipper prior to reshipment, and if not, shall then assist carrier in every way possible to establish record of prior transportation.</p>

**YOU MAY OBTAIN CLAIM FORMS FROM YOUR YRC: F9 <H REPRESENTATIVE OR ANY YRC: F9 <H TERMINAL.**