

Customer Information Update

To update your specific company information with New Penn Motor Express please email page to NewPennCDB@newpenn.com or mail it to:

New Penn Motor Express
Clo Customer Information Update
PO Box 7914
Overland Park KS, 66207-0914

Account Number: _____ Company Name: _____

Your Name: _____ Phone: _____ Email: _____

*******Please fill out only those sections that have changed*******

CompanyName change to: _____

Shipping/Receiving Location change of address: _____

Billing Location change of address: _____

*****Check the box indicating the Invoice Type to be sent to the above address:**

Out bound Prepaid

Inbound Collect

3rd Party

***If you leave a box blank then those invoices will continue to go to the current address that is receiving them. If you want all types of invoices to go to the same Billing Address check every box. If you want different invoices to go to different "new" addresses please fill out additional "Customer Information Update" forms.

If a document is needed to confirm an invoice for payment please check the box below:

Bill of Lading- Collect Shipments

P.O.D - Collect Shipments

Bill of Lading - PPD Shipments

P.O.D - PPD Shipments

3rd Party Shipment Bill of Lading

3rd Part Shipment P.O.D

Duplicate Invoice Copy

Partner Carrier P.O.D or Bill of Lading

Comments: